

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Guest's Name - Surname: \_\_\_\_\_

• Main Guest: \_\_\_\_\_ IHG One Rewards Number: \_\_\_\_\_

• 2nd Guest (If applicable): \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Check-in Date: \_\_\_\_\_ Check-out Date: \_\_\_\_\_

Bed Type Preference (Subject to availability): ☐ King ☐ Twin**Accommodation Requirement:**

Room Types	Single / Double Occupancy	Third Person Charge (With Extra Bed & Breakfast)
<b>Standard</b>	<input type="checkbox"/> THB 4,700 net	<input type="checkbox"/> THB 1,177 net
<b>Premium</b>	<input type="checkbox"/> THB 5,050 net	<input type="checkbox"/> THB 1,177 net
<b>One Bedroom Suite</b>	<input type="checkbox"/> THB 5,900 net	<input type="checkbox"/> THB 1,177 net

**Special Benefits for All Room Categories:**

- Complimentary breakfast at hotel outlet from 6:30am - 11am
- Complimentary hotel-wide, Wi-Fi Internet access
- 49-inch LED TV with a selection of local and international channels
- Complimentary coffee- and tea-making facilities
- 6 bottles of drinking water set up in room

**Terms & Conditions:**

- All rates are in Thai Baht and inclusive of 10% service charge and 7% government VAT per room per night.
- The above rates are valid for staying period during **16 - 25 August 2026** only.
- 100% pre-payment will be required upon making a room reservation. The confirmation letter will be sent together with the payment link. The payment shall be settled within 3 days after the receipt of the payment link. If the guest fails to settle the payment by mentioned period, the bookings will be released automatically.
- Upon check-in, the hotel will collect personal deposit at THB 2,000 net per room per night for any incidental charges during stay. The deposit made by cash will be refunded upon departure.

**Check-in / Check-out Time:**

- **Check-in time is 3pm.** Should you wish to guarantee an early check-in, pre-blocking a room for one night prior to guest arrival would be recommended at the above contracted rates. Early check-in is subject to availability.
- **Check-out time is 12pm.** A half-day rate will be applied for late check-out until 4pm and a full day rate will be applied for check-out after 4pm. Late check-out is subject to availability.

**Cancellation, No Show, and Early Departure Policy:**

All cancellations or early departure must be advised in written and proof of acknowledgment from the hotel **24 hours prior to arrival date**. Late cancellations will be charged as follows:

- **Late cancellation** receives after 24 hours prior to arrival date will be charged in full period of booking.
- **Early departure** receives after 24 hours prior to arrival date will be charged in full period of booking.
- **No shows** will be charged for the full period of booking.

**Airport Transfer:**

Type of Vehicle	One Way Airport Transfer	Transfer Service
Toyota Camry (Maximum of 2 guests and 3 medium suitcases)	<input type="checkbox"/> THB 1,800 net per car per way	<input type="checkbox"/> Airport to Hotel <input type="checkbox"/> Hotel to Airport
Mercedes-Benz E-Class 220 (Maximum of 2 guests and 3 medium suitcases)	<input type="checkbox"/> THB 2,800 net per car per way	<input type="checkbox"/> Airport to Hotel <input type="checkbox"/> Hotel to Airport

Arrival Flight &amp; Time: \_\_\_\_\_ Departure Flight &amp; Time: \_\_\_\_\_

**Remark:**

One-way airport transfer prices are for pick-up or drop-off service between the hotel from/to Suvarnabhumi Airport or Don Mueang International Airport only. Prices are per trip and inclusive of 7% government tax and 10% service charge.

**To book your accommodation please complete this form and return it directly to the reservation department.**

Email: [stay.sindhornmidtown@ihg.com](mailto:stay.sindhornmidtown@ihg.com)

Phone: +66 2 796 8888